

2009

Notification of Cancellation of a Training Agreement



Vostro Institute of
Training Australia

82 – 96
Hampstead Road,
Maidstone 3012

Ph: 9318 6956
Fax: 9763 9123

Date:

Attention:

Sender Name:

In the event an Employer cancels a Training Agreement with Vostro Institute of Training Australia a written notification must be provided within 7 days of withdrawal.

We have recently been notified that the following trainee/s has withdrawn from the traineeship program:

Trainee Name	Date of Withdrawal	Reason for Withdrawal

The dates above are the dates we were notified verbally of the withdrawal.

Company Name:	
Position:	
Print Name:	
Signature:	
Date	

Once you have completed this form please fax or post back to Vostro Institute of Training Australia.